

## **BELLEVUE SCHOOL (1694)**

### **ENROLMENT SCHEME**

Effective date: 29 April 2024

The guidelines for the development and operation of enrolment schemes are issued under section 72(1) of the Education and Training Act 2020 for the purpose of describing the basis on which the Secretary's powers in relation to enrolment schemes will be exercised.

#### **Home Zone**

**All students who live within the home zone described below (and shown on the attached map) shall be entitled to enrol at the school.**

*Start at the intersection of Otumoetai and Ngatai Roads.*

*The boundary runs south along Ōtūmoetai Road to the intersection with Western Road, including addresses on the west side of Ōtūmoetai Road and all on Tupaea Place.*

*The boundary tracks south from the corner of Otumoetai Road and Western Road, east of Carlton Street and Little John Drive to include all addresses on these streets and on adjoining cul-de-sacs (462 and 475 to 510 and 523 Otumoetai Road included). It then intersects Sherwood Street at the south end of Little John Drive, and the zone incorporates addresses from Little John drive and adjoining roads and also includes 50 and 51 Sherwood Street.*

*From the corner of Sherwood Street and Little John Drive, the boundary tracks above Seymour Place (which is included) to reach Otumoetai Road at the western end of Darraghs Road (101 and 130 to 205 and 188 Otumoetai Road included). The boundary tracks from Otumoetai Road to the coast, following the coastline south, around Novella Place, and then tracks west below Clifton Terrace to Bellevue Road (including addresses on Kingswood Road).*

*The boundary meets Bellevue Road at the intersection with Kingswood Road so that all addresses on the eastern side of Bellevue Road are included from north of Kingswood Road (67 Bellevue Road and greater), and all addresses on the western side from north of Millers Road (86 Bellevue Road and numbers above 86).*

*The boundary travels north-west along Bellevue Road (Jefferson Place is included and Regent Street is not included). It then cuts across to the intersection of Regent Street and The Drive to include no. 30 The Drive and all numbers above 30.*

*At no. 30 The Drive, the boundary runs north-west, below Bellevue Road and adjoining cul-de-sacs, to the Tauranga Harbour coastline adjacent to Westwood Street, continues north along the coast, and then tracks overland, down the middle of Ngatai Road, returning to the starting point at the intersection of Otumoetai Road and Ngatai Road.*

*Both sides of all roads and streets are included, unless otherwise stated.*

### **Out of Zone Enrolments**

Each year the Board of Trustees will determine the number of places which are likely to be available in the following year for the enrolment of students who live outside the home zone. The Board will publish this information by notice in a daily or community newspaper circulating in the area served by the school. The notice will indicate how applications are to be made and will specify a date by which all applications must be received.

### **Special Programmes**

The school operates the following special programme:

1. Montessori

Students who live within the school's home zone and meet the criteria for enrolment in a special programme will be enrolled ahead of eligible out of zone students.

The criteria for acceptance into the programme is as follows:

#### **Montessori**

Students wishing to be in the Montessori programme who live out of zone are the first priority for out of zone applications (if out of zone places are available).

- The criteria for acceptance into the programme are as follows:
- Students are recommended to have at least 2 years Montessori education experience
- Submitting an application to Tauranga Montessori Education Trust (TMET)
- Parent/Caregiver to attend TMET Information Evenings
- Observation visit by the parent/caregiver to the classroom
- Parent/Caregiver to meet with the Principal and a representative from the TMET
- Child to attend at least 3 transition visits
- Enrolment will be subject to places available at specific year levels

If there are more out-of-zone applications than places (outside the special programme), applicants not securing a place will enter the selection process for places at the school on the same basis as other out-of-zone students (unless the parents advise they do not wish to apply for places outside the special programme). Allocation of available spaces in a special programme must be done separately from allocation of other available places.

Applications for enrolments will be processed in the following order of priority:

- **First priority** must be given to students who have been accepted for enrolment in the above special programme(s) run by the school and approved by the Secretary for Education.
- **Second priority** must be given to applicants who are siblings of current students.
- **Third priority** must be given to applicants who are siblings of former students.
- **Fourth priority** must be given to any applicant who is a child of a former student of the school.

- **Fifth priority** must be given to any applicant who is either a child of an employee of the board of the school or a child of a member of the board of the school.
- **Sixth priority** must be given to all other applicants.

If there are more applicants in the second, third, fourth, or fifth priority groups than there are places available, selection within the priority group will be by ballot conducted in accordance with instructions by the Secretary under Schedule 20 (2) of the Education and Training Act 2020. Parents will be informed of the date of any ballot by public notice in a medium appropriate to the area served by the school.

Applicants seeking second or third priority status may be required to give proof of a sibling relationship.

Proof of residence within the home zone may be required.

#### **Transitional Arrangements**

For families of currently enrolled students whose addresses become out of zone as a result of the amendment of this Enrolment Scheme.

**Section 75 of the Education and Training Act 2020** states that,

“The Secretary may authorise an enrolment scheme to permit a student to enrol at the school as if the student lived in the home zone of the school if, -

- (a) in the case of an existing enrolment scheme whose home zone is amended, —
  - (i) the student lives outside the amended home zone; and
  - (ii) the student has a sibling who is enrolled at the school at the time that the amendment is implemented; and
  - (iii) the sibling, at the time that the amendment is implemented, lives inside the home zone as it was before the amendment; and
  - (iv) the student, at the time of enrolment, lives inside the home zone as it was before the amendment:
- (b) in the case of a **new enrolment scheme**, the student—
  - (i) lives outside of the home zone of the new enrolment scheme; and
  - (ii) has a sibling who is enrolled at the school at the time that the new enrolment scheme is implemented.

This provision has been approved for inclusion in this Enrolment Scheme for a period of **2 years** from the 29<sup>th</sup> April 2024.

If applying for enrolment under this part of the Enrolment Scheme, the siblings name, and evidence of a sibling relationship may be required by the school.

**Section 75 of the Education and Training Act 2020** sets out the definition of a “sibling” for these purposes.

The school will maintain a list of students enrolled at the time of the implementation of the enrolment scheme and its adoption by the board to enable determination of eligibility to enrol under this provision.



# Te Mahau

## Bellevue School – Home Zone

